

**OFFICER DELEGATION SCHEME  
RECORD OF OPERATIONAL DECISION**



**TO BE UPLOADED TO THE E-MEETINGS MANAGER**



<b>Date:</b> 09/11/2020	<b>Ref No:</b> CS 647
<b>Type of Operational Decision:</b>	
<b>Executive Decision</b> <input type="checkbox"/>	<b>Council Decision</b> <input type="checkbox"/>
<b>Status:</b> Non Key	
<b>Title/Subject matter:</b> Continuation for the SEND Information, Advice and Support Service (SENDIASS)	
<b>Budget/Strategy/Policy/Compliance</b> – Is the decision:	
(i) within an Approved Budget	Yes
(ii) not in conflict with Council Policy	No
(iii) not raising new issues of Policy	No
<b>Equality Impact Assessment</b> [Does this decision change policy, procedure or working practice or negatively impact on a group of people? <b>If yes</b> – complete EIA and summarise issues identified and recommendations – forward EIA to Corporate HR]	No

**Details of Operational Decision Taken [with reasons]:**

1. The Children and Families Act 2014 requires Local Authorities (LAs) to provide children and young people with special educational needs or disabilities and their parents with information and advice about matters relating to their SEN or disabilities, including matters relating to health and social care.
2. Since April 2018 Barnardos has been contracted to provide and IASS service for Bury. The current value of the contract is £89,500 over 2 years (£44,750 per year), up to March 2020 and a further sum of £44,750 was approved to extend the contract, at the Council's option for a further year up to March 2021
3. After due consideration, the contract is to be re-tendered via the CHEST portal over the next 5 months. However, to ensure that this process is rigorous and robust a request to extend the existing contract by month is being made to ensure this. The cost of a one month extension to the existing contract is £3,730. Payments to continue to be paid to Barnardos.

**Decision Required**

Agree to the extension of the IASS Service contract with Barnardos for a one month period. 1<sup>st</sup> April – 30<sup>th</sup> April 2021.

<b>Decision taken by:</b>	<b>Signature:</b>	<b>Date:</b>
Director or Chief/Senior Officer		03.12.20
<b>Members Consulted [see note 1 below]</b>		
Cabinet Member/Chair		
Lead Member		03.12.20
Opposition Spokesperson		

**Notes**

1. It is not generally a requirement to consult with any Members on Operational Decisions but where a Chief Officer considers it necessary to consult with the appropriate Cabinet Member and/or Lead Member, they must sign the form so as to confirm that they have been consulted and that they agree with the proposed action. The signature of the Opposition Spokesperson should be obtained to confirm that he/she has been consulted.
2. **This form must not be used for urgent decisions.**